

MISSISSIPPI ARMY NATIONAL GUARD

MILITARY POSITION ANNOUNCEMENT

Army Active Guard/Reserve (AGR)

(Restricted to current on board AGR)

OPENING DATE: 20 June 2013
CLOSING DATE: 9 July 2013

ANNOUNCEMENT NO: 2013-71
POSITION TITLE: Info Sys Spec

MINIMUM GRADE: SSG/E6 **MAXIMUM GRADE:** SFC/E7
LOCATION OF POSITION: MSARNG Rec & Ret Bn, Jackson, MS
MILITARY ASSIGNMENT REQUIREMENT: Enlisted
APTITUDE AREA REQUIREMENT FOR MOS 79T: Minimum score of GT 110 (waived to GT 100 with ST 100).

ELIGIBILITY REQUIREMENTS:

1. Must not be under a current suspension of favorable personnel actions or required to be under suspension under AR 600-8-2, even if no suspension has been imposed.
2. Must be **25B** or must be or become **79T** with automation school at PEC within 12 months.
3. **79T MOS Only must be a high school graduate with diploma, or have one year of college (minimum of 15 semester hrs) with GED with no waiver.**
4. PCS, if required, must be accomplished within one year of assignment.

ALL APPLICANTS MUST UNDERSTAND THE FOLLOWING REQUIREMENTS FOR 79T MOS:

1. Non-career Recruiting & Retention NCO's (RRNCO) in the grade of Sergeant First Class and Staff Sergeants who meet the promotion criteria to Sergeant First Class per NGR 600-200, paragraph 11-27, may request through proper recruiting and retention channels to convert to primary MOS 79T anytime after being awarded the ARNG Strength Maintenance Senior Badge.
2. The Recruiting & Retention Manager's (RRM) will board all eligible soldiers requesting to convert to primary MOS 79T. The decision to convert a Soldier will be based on the Soldier's demonstrated performance while in SQI 4 status and future potential as a career RRNCO.
3. Soldiers who have not been selected for conversion to primary MOS 79T will be notified by the RRM and re-assigned or released from the AGR program by the Human Resources Office(HRO) at anytime during their current tour based on the Soldier's qualifications, current AGR position vacancies, and overall Soldier potential IAW applicable Rules, Regulations, and Policies.
4. Soldiers who have not requested conversion to primary MOS 79T will be reassigned or released from the AGR program by the HRO after the completion of their current tour based on the Soldier's qualifications, current AGR position vacancies, and overall Soldier potential IAW applicable Rules, Regulations, and Policies.
5. Promotion and NCOES: Soldiers will be considered for promotion when all requirements for promotion are met IAW applicable rules, regulations, and policies. Soldiers who require NCOES or MOSQ attendance prior to promotion will comply with all applicable rules, regulations and policies. The specifics will be explained in the interview.
6. Awarding the MOS: The 79T MOS will be awarded when all requirements are met IAW all applicable rules, regulations and policies. The specifics will be explained in the interview.

7. Must either possess a Secret Clearance with a NAC, NACLC, PRS investigation, a Top Secret or Secret with SSBI investigation or be able to pass a NACLC investigation.

MAJOR DUTIES: (Not all inclusive, will be fully explained during interview)

The Information Technology Specialist installs, operates and maintains computer systems and local area networks (LAN). Plans, supervises, coordinates, and provides technical assistance for computer systems and LAN.

APPLICATION INSTRUCTIONS: All applications must be submitted to Military Department, State of Mississippi, ATTN: JFH-MS-HR, P O Box 5027, Jackson, MS 39296-5027 via USPS **OR** if ground delivery is used (UPS or FedEx) 1410 Riverside Drive, Jackson, MS 39202-1237, and must be received no later than 1630 hours on closing date. Faxed applications or applications submitted using Official Indicia Mail will not be considered. Applicants must submit the following forms **FILED IN ORDER OF LISTING:**

1. ____ NGB Form 34-1, Application for Active Guard/Reserve (AGR) Position **signed and dated**
(Place valid email address in Name Block)
2. ____ Copy of **MOST RECENT** MEDPROS Individual Medical Readiness Record.
3. ____ Copy of **MOST RECENT** Medical examination, OR Periodic Health Assessment (PHA).
4. ____ Certified ERB / **MUST HAVE** ASVAB/ACFT scores annotated
5. ____ A current copy of Personnel Qualification Record (PQR)
6. ____ A current copy of Retirement Point Accounting System (RPAS Statement)
7. ____ Copies of last five Non Commissioned Officer Evaluation Reports (NCOER's)
8. ____ Copy of **MOST RECENT** DA Form 705 demonstrating successful completion of the APFT
9. ____ Copy of **MOST RECENT** DA 3349 (Profile) if applicable
10. ____ Certified copy of **current** height/weight certificate ensuring compliance IAW AR 600-9 **"AND"**
11. ____ DA Form 5500-R/5501-R (dated August 2006) if applicable, both forms must indicate authorized maximum weight allowed and Soldier's actual weight.
12. ____ **79T MOS must have copy of High School Diploma or GED with College Transcript showing 15 semester hours**
13. ____ NOT REQUIRED (but recommended) an official military or ¾ length photo in Class A Uniform.
14. ____ If OCONUS, applicant must provide a valid DSN in the block for OFFICE PHONE.

Special ring binders, portfolios, report covers, and document protectors are discouraged. Keep it simple. Use a separate sheet of paper as required for additional information. Incomplete packets may not be considered. All missing documents must be justified.

SELECTIVE PLACEMENT FACTORS:

1. Individual selected must possess or be able to obtain the type security clearance required for the military position of assignment.
2. Eligibility of female personnel will be consistent with existing Department of Army Combat Exclusion policies.
3. Incumbent of this position will be placed initially on active duty for a period of three years (this does not apply to onboard AGR personnel filling this position). Subsequent tours of duty will be contingent of satisfactory duty performance and program continuance.
4. **Mandatory Fulltime Support Training, conducted at the National Guard Professional Education Center, is required as a condition of employment and must be completed within 12 months of being assigned.**

NOTE: Point of contact for additional information is SGM Mark Norsworthy, commercial (601) 313-6363 or DSN 293-6363. Individuals who do not meet the minimum qualifications will not be considered.

EQUAL OPPORTUNITY: The Mississippi National Guard is an Equal Opportunity Employer. Assignment will be made without discrimination for any reason such as race, color, religion, sex, national origin, politics, or marital status.